

**CITY OF CHINA GROVE
REGULAR MEETING
MINUTES**

**DATE: JUNE 4, 2020
TIME: 7:00 P.M.
PLACE: 2412 FM 1516 S.**

CALL TO ORDER

The meeting was called to order by Mary Ann Hajek, Mayor. Also present for the meeting were members Margie Holisky, Frank Bennett and Gail Beaver. Larry Keller was absent. A quorum was declared.

Dennis Parma Public Funds Investment Officer was also present

MINUTES

Consider action on the Minutes of May 7, 2020 Regular Meeting & May 21, 2020 Special Meeting. Margie Holisky made a motion to approve the minutes of both meetings. Gail Beaver seconded. All voted in favor.

STAFF REPORTS

Financial Report: Susan Conaway, City Administrator submitted and read the Financial Report. Dennis Parma, Public Funds Investment Officer submitted a Quarterly Report of City's financial status, stating that 60% of the city funds are currently held in CDs. Current interest rates and terms were discussed. Margie Holisky made a motion to renew \$75,000.00 of the SSFCU CD for a period not over 15 months at the best "obtainable rate" and that \$100,000.00 of the RBFCU Savings be deposited to a Certificate of Deposit for a term no longer than 15 months at the "best obtainable rate". Gail Beaver seconded the motion. All voted in favor.

Municipal Court written Report was not available. Susan Conaway reported the 1st In Person Court arraignment date held on June 10 under the approved Covid-19 Operating Plan was successfully implemented with the help of the China Grove Fire & Rescue team and additional China Grove Police Department officers.

Police Department: Written Report for the month of May was submitted by CGPD

Volunteer Fire Department: Fire Chief, Mike Winfield reported on a total of 20 calls for the month. Nine of those in the City limits, 3 in the County Area and 8 Mutual Aid calls. Acadian transported 3 in the City and 1 in the County area. Chief also reported communications with BCOEM regarding Covid-19 operating plans for China Grove business operations.

Animal Control/Code Compliance: Animal Control Officer, Lee Roy Rosales submitted written report for May that included 3 code compliance violations. Two violations for high grass and one non-disposal of trash. There were 4 animal control calls.

CITIZENS TO BE HEARD

NONE

DISCUSSION/ACTION

A. Consider action to elect a Mayor Pro-tem for a term of one year. Frank Bennett made a motion to elect Larry Keller as Mayor Pro-tem for the next year. Gail Beaver seconded the motion. All voted in favor.

B. Consider action on Resolution 20 0604-R AUTHORIZING AND APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH BUREAU VERITAS FOR FIRE INSPECTION SERVICES AND ALL MATTER IN CONNECTION THEREWITH; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE

Frank Bennett made a motion to authorize and approve the Professional Services Agreement with Bureau Veritas for Fire Inspection Services. Gail Beaver Seconded. All voted in favor

C. Discussion and possible action on Bexar Metro 9-1-1 FY 2021 Proposed Budget

No Action taken

D. Consider Action on request to operate CT Plumbing at 7150 Whippoorwill St 1. Mike Freasier owner. The request is for office space only. They plan to lease additional space for storage of materials and supplies. Work is offsite and there are 3 employees and two company vehicles. Office hours are Monday through Friday 8-5. Frank Bennett made a motion to approve. Gail Beaver seconded. All voted in favor.

E. Response re: Conditional use permit word change from “should to shall”. City Attorney has advised language used in the Conditional Use Permits cannot be changed once Council has voted to approve.

ANNOUNCEMENTS

A. Mayor announced “Any qualifying residents who are interested in serving on the city council are encouraged to contact City Hall at 210-837-3703/210-648-4923. She also encouraged anyone who has not completed their 2020 Census to do so.

B. Chief of Police - None

C. City Administrator reminded everyone to complete Annual Cyber Security Training by June 14, 2020

ADJOURN

Margie Holisky made a motion to adjourn and pay bills. Gail Beaver seconded. All voted in favor. Meeting adjourned at 8:05 pm.

City Secretary